



Keys to Literacy ([www.keystoliteracy.com](http://www.keystoliteracy.com))

JOB POSTING:  
**Literacy Teacher Trainer**

**Keys to Literacy (KTL)** is a professional development and consulting company founded in 2007 that specializes in providing training and coaching to educators in grades K-12 for teaching reading and writing skills. We work with many school districts in Massachusetts and other states. Our mission is to improve student literacy skills by providing practical, effective professional development to teachers.

**Why should you apply?**

- We pride ourselves on being a great place to work where employees can express their talents in an environment that is characterized by communication, sharing of ideas, integrity, drive and high standards.
- If you are looking for a creative environment where you can work with a small team of literacy-focused educators who strive to provide excellent professional development, then KTL might be a match!

**Position:** We are looking for **part-time, per diem literacy trainers**. The main responsibility of this position is the delivery of initial training and implementation coaching to teachers in schools and districts for our literacy PD programs: *The Key Comprehension Routine*, *The Key Vocabulary Routine*, *Keys to Content Writing*, *Keys to Early Writing*, and *Keys to Beginning Reading*. Our success and high level of satisfaction with our training are due to the quality of our training staff. **Keys to Literacy** trainers consistently receive high evaluation scores and are recognized for their knowledge and ability to effectively train teachers. To attract the best trainers we provide a collegial work place, expect high levels of collaboration and offer schedule flexibility. The starting daily training rate is \$600 per day plus travel reimbursement.

**Location:** **Keys to Literacy** offices are located in Rowley, MA. However, the schools we work with are located throughout the country. This position will require traveling (both driving and flying) to schools and it is therefore expected that the trainer will maintain a home office as well.

**Minimum Qualifications:** Master's degree with major coursework related to literacy. Five years classroom or college teaching or administration experience. Significant experience presenting professional development to educators.

**Additional Information:** **Keys to Literacy** seeks a teacher trainer who has knowledge of current research on effective literacy instruction. Interpersonal skills with groups is essential, including a strong ability to transmit knowledge and skills to other educators. Strong organization skills are also required. Must have flexibility in scheduling work days and be willing to travel.

**Keys to Literacy** will provide training and support to the person who takes this position so he/she will become proficient in delivering our professional development programs. We are an equal opportunity employer.

**Contact:**

Please contact Joan Sedita, Founding Partner, via email: [joan@keystoliteracy.com](mailto:joan@keystoliteracy.com)