



REGISTER
NOW



DEPARTMENT OF EDUCATIONAL SUPPORT SERVICES
PROFESSIONAL DEVELOPMENT PROGRAM

KEYS TO LITERACY ASYNCHRONOUS TRAININGS: Comprehension, Vocabulary and Content Writing

The Keys to Literacy Asynchronous Trainings will run simultaneously, from December 1, 2020 through June 1, 2021. You may register for as many as you'd like, but please note that **separate registration for each is required**. Although the course work deadline is June 1, 2020, the resources for any of the courses you register for will be available for your use until December 1, 2021.

Option 1: Key Comprehension Routine Grades 4-12

This online course is aligned with the training book for *The Key Comprehension Routine: Grades 4-12*. The course provides a self-guided opportunity to access training for educators who are not able to participate in live training. The course takes **approximately 13.5 hours** to complete. The online course is organized into modules that include interactive activities, reading assignments, quizzes, and video clips from live training. It is designed for use with *The Key Comprehension Routine* training book. Course participants complete "use your content" activities that allow them to generate lessons that incorporate the instructional practices into classroom instruction using existing content reading and teaching material. **Registration for the online course includes a copy of the training book.**

Option 2: Key Vocabulary Routine Grades 3-12

This online course is aligned with the training book for *The Key Vocabulary Routine*. The course provides a self-guided opportunity to access training for educators who are not able to participate in live training. The course takes **approximately 9.5 hours** to complete. The online course is organized into modules that include interactive activities, reading assignments, quizzes, and video clips from live training. Course participants complete "use your content" activities that allow them to generate lessons that incorporate the instructional practices into classroom instruction using existing content reading and teaching material. **Registration for the online course includes a copy of the training book.**

Option 3: Keys to Content Writing Grades 3-12

This online course is aligned with the training book for *Keys to Content Writing*. The course provides a self-guided opportunity to access training for educators who are not able to participate in live training. The course takes **approximately 14 hours** to complete. The online course is organized into modules that include interactive activities, reading assignments, quizzes, and video clips from live training. Course participants complete "use your content" activities that allow them to generate lessons that incorporate the instructional practices into classroom instruction using existing content reading and teaching material. **Registration for the online course includes a copy of the training book.**

DATES: December 1, 2020 through June 1, 2021 (course work must be completed by June 1, 2021)
COST: \$199 for subscribers / \$249 for non-subscribers (**per person, per course – each includes course-specific book**)
LOCATION: ONLINE (*Participants will receive login information once their registration is approved in MLP/Frontline*)
REGISTER: <http://webreg.esboces.org>
Note: Please be sure to follow up for district approval so that your registration is approved in MLP 48 hours prior to the event date.

Keys to Literacy - Since 2007 we've helped thousands of educators improve student literacy skills with literacy professional development that is based on sound research, best practice and delivered by expert teacher trainers. Each year we work with over 50 school districts. With literacy expertise across all grade levels, we have the know-how to prepare teachers to teach literacy skills to all students in all subjects. We have provided literacy professional development to educators in over 20 states, collaborated with departments of education and literacy organizations, and presented at over 100 state and national literacy conferences.



EASTERN SUFFOLK BOCES PROFESSIONAL DEVELOPMENT ONLINE REGISTRATION DIRECTIONS

****TO REGISTER FOR Eastern Suffolk BOCES WORKSHOPS, REGISTER THROUGH THE ACTIVITY CATALOG****

Check with your district to see if you are a member of Frontline/MyLearningPlan

For Frontline/MyLearningPlan Member Districts AND NON-Frontline/MyLearningPlan Member Districts:

To see available courses and to register:

- Go to the website: <http://webreg.esboces.org>
- Under 'Search Options' at the top center, select and check '**Eastern Suffolk BOCES Professional Development Program' from the drop down list and click search;**
- Workshops are listed in chronological order
- Select the title of the course you would like to enroll in
- Click the **ENROLL** button at the bottom of the page
- Select the **correct** login method that applies to you (1) **registered user**; (2) **new user**; (3) **MyLearningPlan.com user**
- After you choose your login method then **Enter User Name & Password – select Log in**
- Enter and update (if needed) your personal account registration information
- Click **Update & Continue**
- Select payment method
- Click on the checkbox to agree to the Terms and Conditions regarding registration and/or cancellations –
"REGISTRATION AND/OR CANCELLATIONS ARE DUE 10 SCHOOL DAYS PRIOR TO THE EVENT. THE DISTRICT WILL BE BILLED UNLESS CANCELLATION IS RECEIVED."
- Click **SUBMIT**
- Select '**Request Approval**' on the following screen if you are a **Frontline/MyLearningPlan district** - If you are a Frontline/MyLearningPlan District, and depending on your district, you will need to fill out the next screen titled "Regional Provider Form" making sure to fill out all required information; **IF ALL NECESSARY INFORMATION IS NOT ENTERED, A FORM ERROR WILL BE OCCUR AND YOU WILL NOT BE FULLY ENROLLED**
- Click **SUBMIT** once **ALL** fields are filled out
- If you are **NOT** a **Frontline/MyLearningPlan district**, print out the **ENROLLMENT FORM** and **AFTER RECEIVING ADMINISTRATIVE SIGNATURE** on this form, fax back to **631-240-8955**
- You will receive an e-mail once you are fully registered
- Click **RETURN TO MAIN** and then **LOGOUT** to finish the process

****PLEASE NOTE THAT SUBMITTING ONLY AN INTERNAL CONFERENCE REQUEST FORM DOES NOT REGISTER YOU FOR OUR WORKSHOPS/CONFERENCES – IT MUST BE DONE THROUGH THE ESB REGIONAL CATALOG****

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the above laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org: the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.