



DATE & LOCATION

**July 7, 8, 9, 12, 13
2021**

Virtual-Live Format

**Cost:
\$1,100.00**

www.keystoliteracy.com

The Key Vocabulary Routine

Train the Trainer

5 days

Advanced training for building or district level individuals to become Certified Level I Trainers for *The Key Vocabulary Routine*.

DESCRIPTION

The *Key Vocabulary Routine* is a research-based vocabulary instruction professional development program for teachers of any subject in grades 3-12. Teachers learn how to teach academic vocabulary throughout the school day using existing content reading and instructional materials. When used across multiple grade levels, students benefit from a consistent approach to vocabulary instruction as they move from grade to grade and subject to subject. The routine includes:

- Activities for previewing vocabulary before reading
- Four activities for teaching words by relating them to background knowledge and related words
- Selecting words to teach in-depth
- Templates and user-friendly definitions to teach specific words
- Teaching use of context and word parts (morphology) to determine the meaning of unfamiliar words
- Promoting word consciousness in the classroom

This five-day course prepares literacy educators to provide professional development for this teaching routine using face-to-face training combined with an online course.

Participants will learn how to:

- Deliver initial training to teachers
- Provide follow-up coaching to teachers
- Deliver a workshop for administrators about how to support implementation

Upon completion of the course, participants will become licensed trainers and can deliver training for their sponsoring school district.

What's included:

- 5 days of training, certificate of 27.5 hours
- Materials: The Key Vocabulary Routine training book, online course registration, Level I Trainer Manual and all training materials
- Free access to the password protected Keys to Literacy resource center

Graduate Credit is available from University of the Pacific.

Keys to Literacy addresses literacy in all grades by offering research-based professional development to teachers across all grades and subjects. With online and onsite training options, **Keys to Literacy** supports hundreds of districts and thousands of teachers to improve student literacy skills.

- ***The Key Comprehension Routine***
- ***The Key Vocabulary Routine***
- ***Keys to Writing***
- ***Keys to Early Writing***
- ***Keys to Close Reading***
- ***The ANSWER Writing Routine***
- ***Keys to Beginning Reading***

QUESTIONS?

Contact Melissa Powers at (978) 948-8511, ext. 202 or melissa@keystoliteracy.com

ABOUT CERTIFIED LEVEL I TRAINERS

This Train-the-Trainer model is for districts that want to use in-house staff to provide training to teachers. Teachers learn the teaching routine via a combination of face-to-face sessions (7.5 hours) conducted by district Level I trainers and completion of an online training course (approx. 9 hours). Level I trainers have flexible scheduling options for delivery in full days, half-days, or 90-minute sessions.

School districts are required to purchase a training book and online registration for each educator who is trained by a Level I Trainer at a cost of \$100 per person (plus shipping for the book).

Recommended Trainer Experience

In order to deliver successful training for our programs, we recommend that Level I Trainers have the following:

- Experience teaching students in grades 4-12
- Experience delivering formal professional development to groups of educators, including the use of PowerPoint slides
- Background knowledge about research-based methods for teaching literacy

***PLEASE NOTE**

The online course is an essential component of this Level I training. Participants will need to use a desktop or laptop computer. During the 5 days of training, you will complete online course modules, observe the trainer modeling the face-to-face sessions, and participate in debriefing activities.

Daily Schedule

- 8:30 - 10:00 training
- 10:00 - 10:15 break
- 10:15 - 11:45 training
- 11:45 - 12:30 lunch break
- 12:30 - 2:00 training
- 2:00 - 2:15 break
- 2:15 - 3:15 training

Two Ways to Register:

Online: Complete the registration form and submit payment on our website <https://keystoliteracy.com/events/>

OR

Mail/Fax/Email: Complete the registration form (next page) and submit with purchase order or check payment (payable to Keys to Literacy).

CONFIRMATION

Your registration will be confirmed by email. PLEASE NOTE: You are not registered unless you receive a confirmation email!



Registration Form

Each registrant must complete a registration form. Payment or P.O. must accompany form **OR** register online at <http://keystoliteracy.com/events/>

SECTION 1: PARTICIPANT information

NAME: _____ POSITION/TITLE: _____
 SUBJECT: _____ GRADE: _____
 DISTRICT/ORGANIZATION: _____ SCHOOL: _____
 HOME MAILING ADDRESS to ship book: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: (____) _____ MOST USED EMAIL: _____

SECTION 2: SESSION information

Train-the-Trainer for The Key Vocabulary Routine

5 days: July 7, 8, 9, 12, 13
 8:30-3:15
 Virtual-Live Format

COST: \$ 1,100.00

Questions?

Contact Melissa Powers at (978) 948-8511 x202 or melissa@keystoliteracy.com

SECTION 3: PAYMENT information

Please include completed registration form with payment.

- check/money order enclosed
(payable to **Keys to Literacy**)
- purchase order # _____

Please mail to:

Keys to Literacy
 319 Newburyport Turnpike, Suite 205
 Rowley, MA 01969

OR

fax to: (978) 948-8611

To pay with a credit card, please go to:

<http://keystoliteracy.com/events/>

PLEASE NOTE: You are not registered unless you receive a confirmation email at the address you provided above.

REFUND/CANCELLATION POLICY

- If you cancel **3 days or more prior** to training, you will be issued a **full refund**.
- **No refunds** will be issued for "no shows" or cancellations within 72 hours of training.
- Substitutions accepted.